

## ZOOM settings for distance learning at RAMA Vocal Center

1. Go to <https://zoom.us> and click 'SIGN UP, IT'S FREE'.

Zoom Video Communications was Named a 2018 Gartner Peer Insights Customers' Choice for Meeting Solutions!\*  
Read the Report

Figure 1. Gartner Peer Insights "Voice of the Customer" Meeting Solutions Overall Ratings

Vendor	Gartner Peer Insights Customer Choice	Gartner Magic Quadrant Position	Number of Reviews	Overall Customer Rating
Zoom Video Communications	Leader	Leader	4,488	4.47
GoTo	Leader	Leader	4,128	4.41
Webex	Leader	Leader	4,128	4.39
LogMeIn	Challenger	Challenger	4,128	4.36
TeamViewer	Challenger	Challenger	4,128	4.34
BlueJeans Network	Niche	Niche	4,128	4.33
Google	Challenger	Challenger	4,128	4.32
Cisco	Leader	Leader	4,128	4.31
Microsoft	Leader	Leader	4,128	4.29
Ableton	Challenger	Challenger	4,128	4.14

Source: Gartner Peer Insights (January 31, 2018)

2. 'Sign Up Free' with your email address.

Sign Up Free

Your work email address

Sign Up

By signing up, I agree to the [Privacy Policy](#) and [Terms of Service](#).

Or, sign up with [Google](#) or [Facebook](#)

Already have an account? [Sign in](#).

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3. You will soon receive an email saying: You recently visited our sign up page using an email which has already been registered and activated. Click the button below to Sign In.

Zoom 11:00  
Zoom Account SignUp Assistant  
Til: [Jim Daus Hjernøe](#)  
Svar til: no-reply@zoom.us



Hello Jim Hjernøe,

You recently visited our sign up page using an email which has already been registered and activated. Click the button below to sign in.

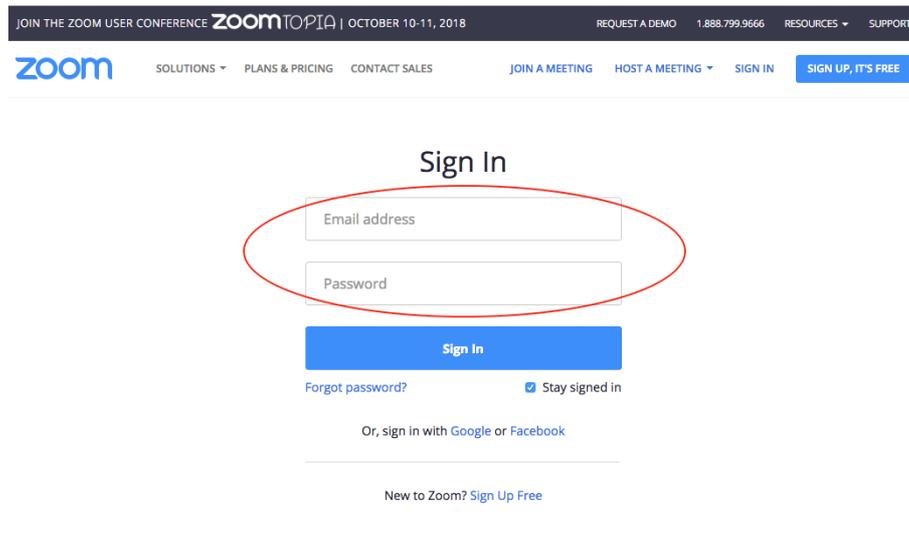


If the link above doesn't work, paste this into your browser:

<https://zoom.us/signin>

Happy Zooming!

4. Sign In with the email address and choose a Password. Then click on the blue 'Sing In'.



JOIN THE ZOOM USER CONFERENCE **zoom**TOPIA | OCTOBER 10-11, 2018 REQUEST A DEMO 1.888.799.9666 RESOURCES SUPPORT

**zoom** SOLUTIONS PLANS & PRICING CONTACT SALES JOIN A MEETING HOST A MEETING SIGN IN SIGN UP, IT'S FREE

### Sign In

Email address

Password

**Sign In**

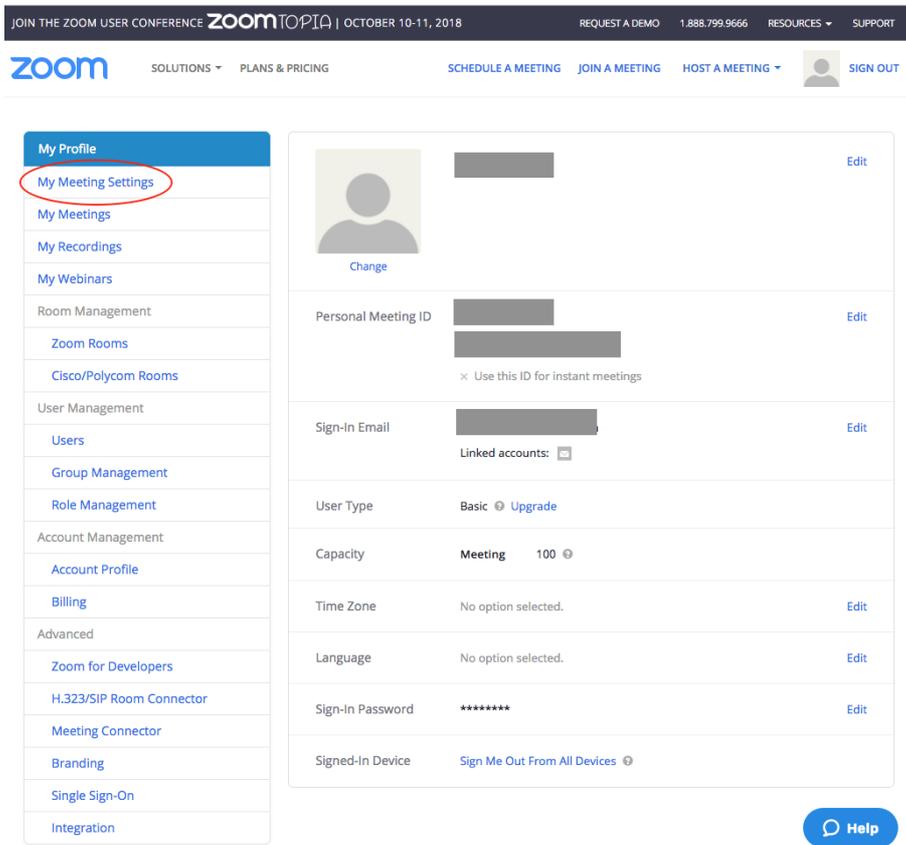
[Forgot password?](#)  Stay signed in

Or, sign in with [Google](#) or [Facebook](#)

New to Zoom? [Sign Up Free](#)

## ZOOM settings for distance learning at RAMA Vocal Center

5. A window opens with a menu on the left side. Click on 'My Meeting Settings'.



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**zoom** SOLUTIONS PLANS & PRICING SCHEDULE A MEETING JOIN A MEETING HOST A MEETING SIGN OUT

- My Profile
- My Meeting Settings**
- My Meetings
- My Recordings
- My Webinars
- Room Management
- Zoom Rooms
- Cisco/Polycom Rooms
- User Management
- Users
- Group Management
- Role Management
- Account Management
- Account Profile
- Billing
- Advanced
- Zoom for Developers
- H.323/SIP Room Connector
- Meeting Connector
- Branding
- Single Sign-On
- Integration

Personal Meeting ID [redacted] Edit  
× Use this ID for instant meetings

Sign-In Email [redacted] Edit  
Linked accounts: [redacted]

User Type Basic Upgrade

Capacity Meeting 100

Time Zone No option selected. Edit

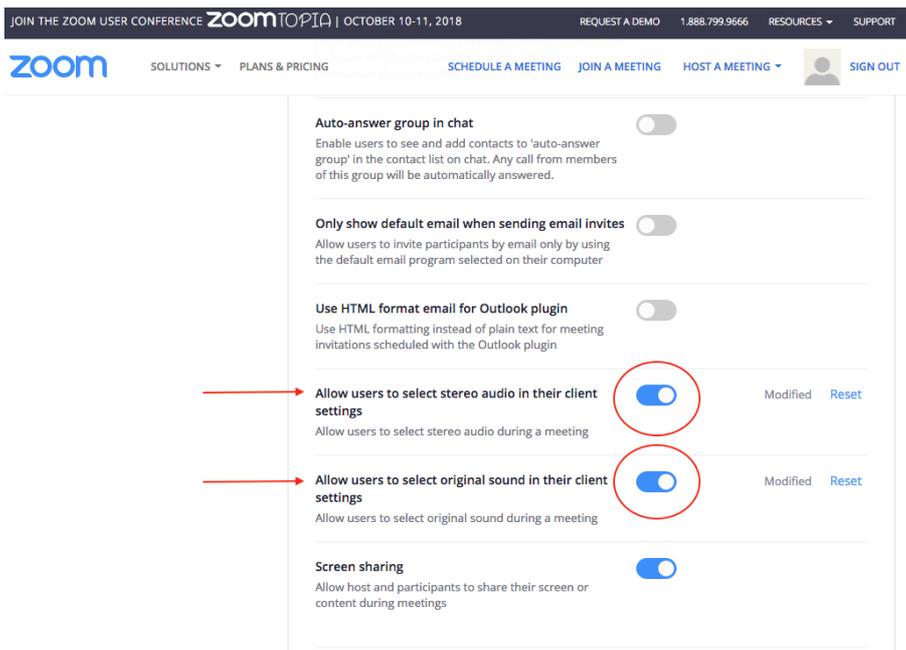
Language No option selected. Edit

Sign-In Password \*\*\*\*\* Edit

Signed-In Device Sign Me Out From All Devices

Help

6. Scroll down the page until you see 'Allow users to select stereo audio in their client settings' and 'Allow users to select original sound in their client settings'. Turn them on.



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**zoom** SOLUTIONS PLANS & PRICING SCHEDULE A MEETING JOIN A MEETING HOST A MEETING SIGN OUT

Auto-answer group in chat  Enable users to see and add contacts to 'auto-answer group' in the contact list on chat. Any call from members of this group will be automatically answered.

Only show default email when sending email invites  Allow users to invite participants by email only by using the default email program selected on their computer

Use HTML format email for Outlook plugin  Use HTML formatting instead of plain text for meeting invitations scheduled with the Outlook plugin

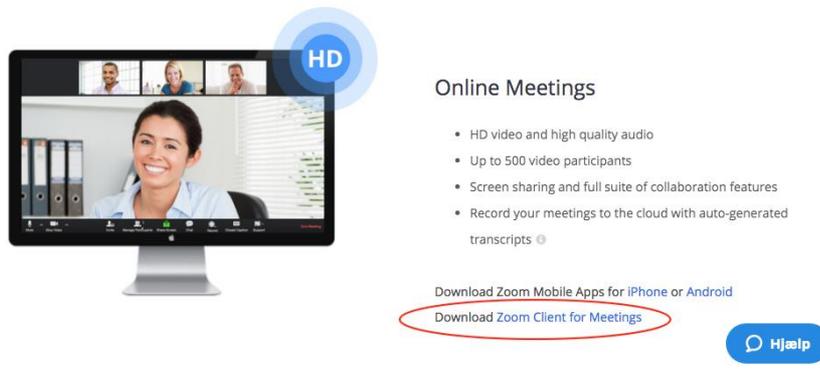
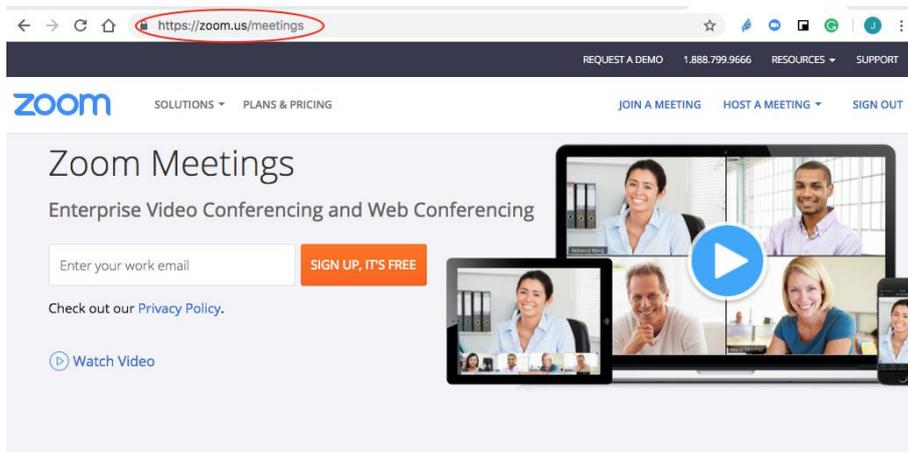
Allow users to select stereo audio in their client settings  Modified Reset  
Allow users to select stereo audio during a meeting

Allow users to select original sound in their client settings  Modified Reset  
Allow users to select original sound during a meeting

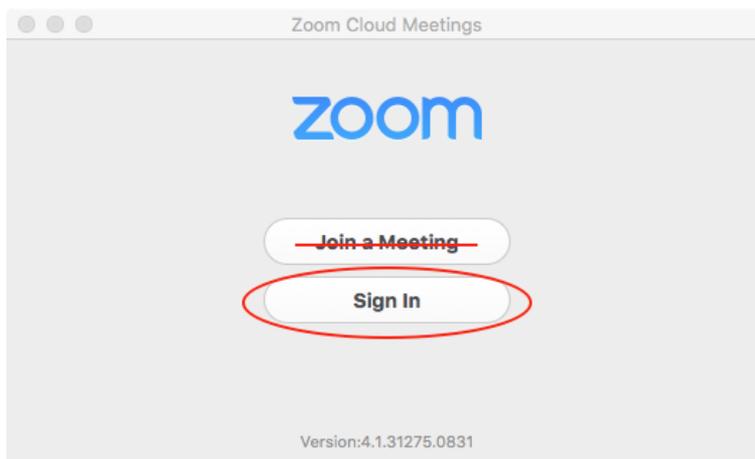
Screen sharing  Allow host and participants to share their screen or content during meetings

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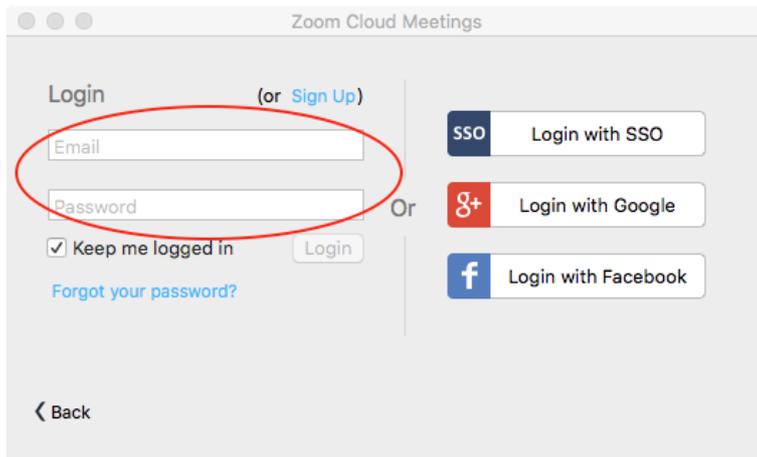
7. Download the Zoom Client for Meetings and run the installation from <https://zoom.us/meetings>



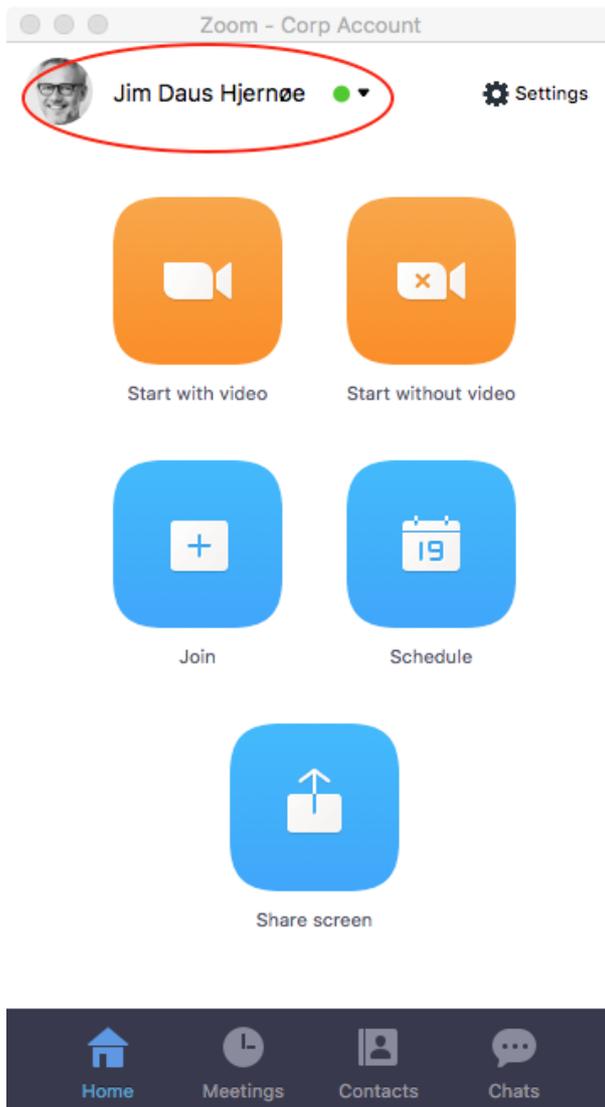
8. When installed on your computer, start the program 'Zoom' and click 'Sign In' (and NOT 'Join a Meeting'). NB! Choose always to 'Sign In' to any meeting (and just stay signed in).



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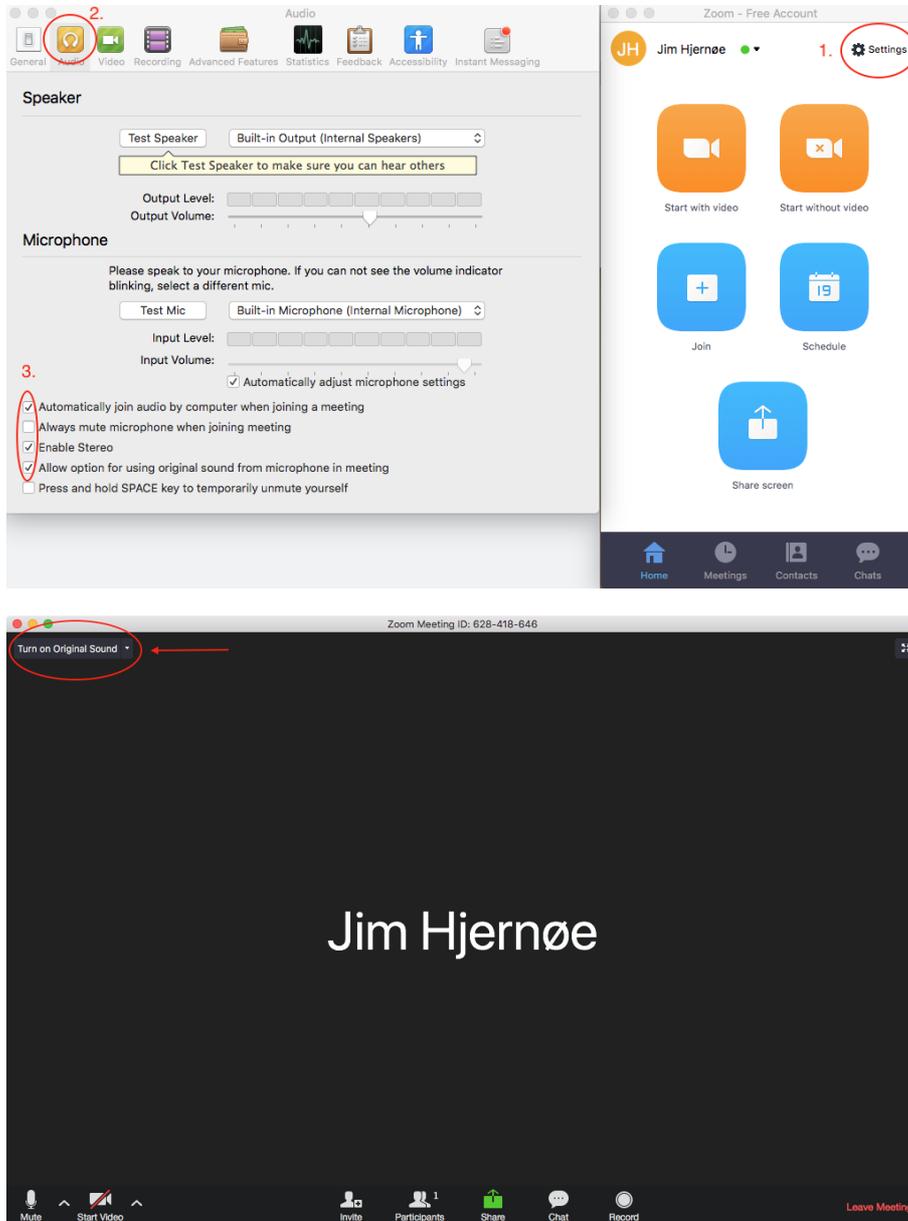


Then check your status:



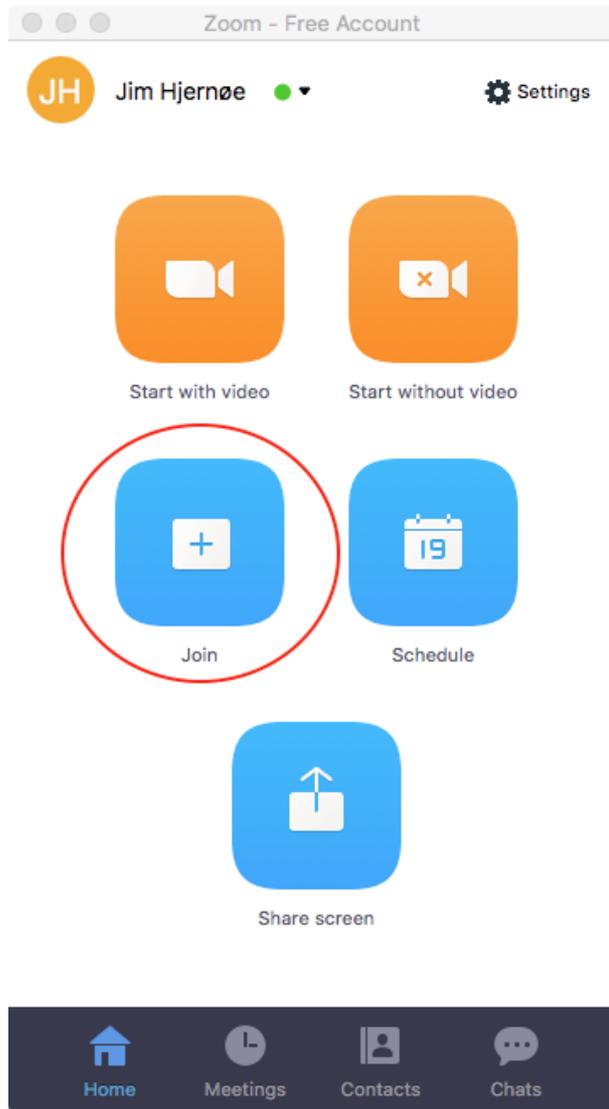
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9. Follow step 1, 2, 3 on the picture below to turn on the 'Original Sound' in meetings to make the sound work perfectly for music, when playing and/or singing in classes.



## ZOOM settings for distance learning at RAMA Vocal Center

10. When it's time for a meeting press 'Join', and the Enter Meeting ID.



11. Press 'Join with Computer Audio' if this will be an option at some point.